

# **SAMPLE SCHEDULE**

## **HERS Wellesley Institute**

**October 8-10, 2009**

**November 19-21, 2009**

**February 4-6, 2010**

**March 11-13, 2010**

## **WOMEN'S LEADERSHIP IN CHALLENGING TIMES: LEVERAGING OUR RESPONSES INTO INSTITUTIONAL RENEWAL**

### **CURRICULAR THEMES:**

Understanding the Environment for Higher Education

Planning & Leading Change in the Academy

Managing & Investing Strategic Resources

Mapping Your Leadership Development

<b>SESSION I – HERS WELLESLEY INSTITUTE --</b>			
<b>TIME</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
	<b>10/08/2009</b>	<b>10/09/2009</b>	<b>10/10/2009</b>
<b>7:00 – 7:45</b>	BREAKFAST	BREAKFAST	BREAKFAST
<b>8:30 – 9:00</b>	WELCOME & OVERVIEW OF DAY	WELCOME & OVERVIEW OF DAY	WELCOME & OVERVIEW OF DAY
<b>9:00 – 10:15</b>	Introduction to HERS Wellesley & Participant Introduction “Interviews”	Financial Environment for Higher Education	Technology Issues: Challenges & Opportunities
<b>10:15 – 10:30</b>	BREAK	BREAK	BREAK
<b>10:30 – 11:45</b>	PANEL: Chief Academic Officers Understanding the New Environment for Higher Education	CAO & CFO: Roles in Our Response and Renewal Efforts	Technology Issues: Academic & Managerial Perspectives
<b>12:00 – 1:00</b>	LUNCH	LUNCH	LUNCH
<b>1:00-2:15</b>	PANEL: Chief Academic Officers: Turning Our Issues into Opportunities	Planning & Leading Change in Higher Education: Getting Started	PHOTOBOOK & Re-Introductions
<b>2:15-2:30</b>	BREAK	BREAK	SESSION ADJOURNS
<b>2:30-3:45</b>	Group Exercise: Turning our “Issues” into “Opportunities”	Planning & Leading Change: Making It Happen	
<b>3:45 – 4:30</b>	Networking & Photo Book “Shoot”	TOUR OF WELLESLEY CAMPUS	
<b>4:30 – 5:30</b>	SOCIAL HOUR	SOCIAL HOUR	
<b>5:30 – 6:30</b>	DINNER	DINNER	
<b>6:30 – 7:30</b>	SPEAKER: Women’s Leadership in Challenging Times	Networking Groups	

<b>SESSION II – HERS WELLESLEY INSTITUTE</b>			
<b>TIME</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
	<b>11/19/2009</b>	<b>11/20/2009</b>	<b>11/21/2009</b>
<b>7:00 – 7: 45</b>	BREAKFAST	BREAKFAST	BREAKFAST
<b>8:30 – 9:00</b>	WELCOME & OVERVIEW OF DAY	WELCOME & OVERVIEW OF DAY	WELCOME & OVERVIEW OF DAY
<b>9:00 – 10:15</b>	PARTICIPANT ROUNDTABLES: Leadership Issues	MBTI: Implications for Leading & Managing	PARS: Accomplishment Statement as Career Compass
<b>10:15 – 10:30</b>	BREAK	BREAK	BREAK
<b>10:30 – 11:45</b>	PARTICIPANT ROUNDTABLES: Sharing Your Resources	MBTI, Step II: Understanding Yourself & Your Team	PARS: Resumes and Beyond
<b>12:00 – 1:00</b>	LUNCH	LUNCH	LUNCH
<b>1:00 – 2:15</b>	Planning & Leading Change in the Higher Education Environment Reframing the Issues	Skills for Leading Change: Negotiation	Performance Planning: For You & Your Team
<b>2:15 – 2: 30</b>	BREAK	BREAK	SESSION ADJOURNS
<b>2:30 – 3:45</b>	Reframing Opportunities for Excellence & Renewal	Skills for Leading Change: Conflict Management	
<b>3:45 – 5:00</b>	Presidential Panel: Leading in a Crisis & Beyond	Negotiation & Conflict: How Cultures Matter	
<b>5:00 – 6:00</b>	SOCIAL HOUR	SOCIAL HOUR	
<b>6:00 – 7:00</b>	DINNER	DINNER	
<b>7:15 – 8:30</b>	“Fireside Chat”	Evening on your own	

<b>SESSION III – HERS WELLESLEY INSTITUTE --</b>			
<b>TIME</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
	<b>02/04/2010</b>	<b>02/05/2010</b>	<b>02/06/2010</b>
<b>7:00 – 7: 45</b>	BREAKFAST	BREAKFAST	BREAKFAST
<b>8:30 – 9:00</b>	WELCOME & OVERVIEW OF DAY	WELCOME & OVERVIEW OF DAY	WELCOME & OVERVIEW OF DAY
<b>9:00 – 10:15</b>	Budgeting Processes: Overview	Using Performance Measures to Assess Financial Health	Search Essentials: Cover Letters
<b>10:15 – 10:30</b>	BREAK	BREAK	BREAK
<b>10:30 – 11:45</b>	Budgeting Processes: Comparing Public & Private	Performance Measures: Working Sessions	Search Essentials: Interviews
<b>12:00 – 1:00</b>	LUNCH	LUNCH	LUNCH
<b>1:00-2:15</b>	Budget Case Studies	Taking Charge of Your Professional Development Planning	Career Planning: Q&A
<b>2:15-2:30</b>	BREAK	BREAK	SESSION ADJOURNS
<b>2:30-3:45</b>	Financing Higher Education	Search Essentials: Working with Search Consultants & Search Committees	
<b>3:45 – 5:00</b>	VIDEO: EVERYDAY CREATIVITY	Search Q&A	
<b>5:00 – 6:00</b>	SOCIAL HOUR	EVENING ON YOUR OWN	
<b>6:00 – 7:00</b>	DINNER		
<b>7:15 – 8:30</b>	Table Topic: Balancing Acts at Different Career Stages		

<b>SESSION IV- HERS WELLESLEY INSTITUTE --</b>			
<b>TIME</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
	<b>03/11/2010</b>	<b>03/11/2010</b>	<b>03/12/2010</b>
<b>7:00 – 7: 45</b>	BREAKFAST	BREAKFAST	BREAKFAST
<b>8:30 – 9:00</b>	WELCOME & OVERVIEW OF DAY	WELCOME & OVERVIEW OF DAY	WELCOME & OVERVIEW OF DAY
<b>9:00 – 10:15</b>	First Generation College Students: Inside Stories	PARTICIPANT ROUNDTABLES: Leadership Projects	PRESIDENTIAL PANEL: Maintaining Momentum After the “Crisis”
<b>10:15 – 10:30</b>	BREAK	BREAK	BREAK
<b>10:30 – 11:45</b>	First Generation College Students: Institutional Responses	PARTICIPANT ROUNDTABLES: Next Steps for You	PRESIDENTIAL PANEL: What You Need from Women Leading Across Your Institution
<b>12:00 – 1:00</b>	LUNCH	LUNCH	LUNCH
<b>1:00-2:15</b>	Legal Issues in the New Environment for Higher Education	Advancing Your Institution: Fundraising & Lobbying	HERS Graduation Ceremony
<b>2:15-2:30</b>	BREAK	BREAK	FAREWELL
<b>2:30-3:45</b>	How to Work with Your Institution’s Legal Counsel	Making the ASK!	
<b>3:45 – 5:00</b>	Participant Updates	Evaluations & Planning for HERS 2010-2011	
<b>5:00 – 6:00</b>	EVENING ON YOUR OWN	SOCIAL HOUR	
<b>6:00 – 7:00</b>		GRADUATION DINNER	
<b>7:15 – 8:30</b>		Participant Program	

